

# Minutes for Council of Department Heads Meeting:

## 26 February 2019.

1. *Provost Smith asked departments to employ the Schedule Builder* for testing class conflicts time-wise. Ending conflicts will enhance student's ability to get through their degree in a timely fashion.
2. Enrollment for summer looks better than last year at this time. *Provost requested departments have sufficient face-to-face offerings* for students more comfortable with that style of teaching.
3. *VSU did not enjoy a significant increase in enrollment*, last summer, via a decrease in our fees.
4. *Digital Measures has been purchased*, and their new masters would like to charge an additional 30%. VSU will transfer to APL-NextED.
5. *Please ask adjuncts to report their grades* via Digital Measures, or APL-NextED when we implement the latter.
6. Associate Provost Gravett provided insight on *digital forms that will reduce paper-work*.
7. Ms. Becky Murphy from HR spoke on *well-being credits* and how to earn them.
8. Carla Jordan and Darius Anthony explained how students could benefit from using *Blazer Briefcase*. Could be a useful tool introduced during your gateway for majors' class. There was significant discussion of the Blazer Briefcase by Drs. Roy, Landau and Ross.
9. Dr. Landau spoke on the *Blazer Summer Research Institute Pilot Program*. It allows grants of up to \$5500, for faculty working with 1-2 students on a collaborative venture.

10. Dr. Roy reported on Faculty Senate interactions with our President over *salary compression*. Faculty will not be pushed up simply for time served.

11. The Educational Policy Committee is near completion of a new way to define student GPAs – this to be proposed to the Senate in March.

12. Dr. Most asked Provost about the *02% merit pay increase*, and if the Regents would really provide 02%. No, VSU will have to kick in \$1.27 million, about 0.5%.